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| Guddiga Shaqaalaha Rayidka DGKGS  Southwest State Civil Service Commission | | | | | | | | | | **C:\Users\Fanah\Downloads\download (7).jpg** | | | | |
| Application For Employment | | | | | | | | | | **Email:** [Recruiment@southwestcsc.so](mailto:Recruiment@southwestcsc.so)  **Tell:** +252613562905 | | | | |
| **The information you provide on this form will be used for recruitment and employment contract purposes only** | | | | | | | | | | | | | | |
| **POSITION DETAILS** | | | | | | | | | | | | | | |
| **Position you are applying for\***: | | | | | | | | | | **Date available for work**: | | | | |
| **PERSONAL INFORMATION** | | | | | | | | | | | | | | |
| **Full Name\***: | | | | | | | | | | | | | | |
| **Address**\*: | | | | | **City\***: | | | | | **Passport No**: | | | **ZIP/PIN Code\***:  +252 | |
| **Phone\***: | | | | | **Email Address\***: | | | | | **Date of Birth\***: | | | | |
| **ADDITIONAL INFORMATION** | | | | | | | | | | | | | | |
| **Is your appointment subject any contractual limitations?** | | | | | | | | | | **Yes**  **No** | | | | |
| **Have you ever been convicted of any felony? ( if Yes, Explain**:  ) | | | | | | | | | | **Yes**  **No** | | | | |
| **If you are selected for an interview- Would you be able to attend in person?** | | | | | | | | | | **Yes**  **No** | | | | |
| **EDUCATION\*** | | | | | | | | | | | | | | |
| **School/University Name** | | | **Month & Year**  **From To** | | | | | | **Qualification**  **Obtained** | | | | **Awarded**  **Month & Year** |
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| **If other training, Certifications or licenses held:** | | | | | | | | | | | | | | |
| **Work Experience** | | | | | | | | | | | | | | |
| **Present/Last Employer**: | | | | **Job Title**: | | | | | | | | | | |
| **Full Address**: | | | | **Name of the last Supervisor**: | | | | | | **Date started**: | | | | |
| **Telephone Number**: | | | | | | **Date left(if applicable)**: | | | | |
| **Email Address**: | | | | | | **Reason for Leaving**: | | | | |
| **Outline Responsibilities**: | | | | | | | | | | | | | | |
| **PREVIOUS JOBS ( IF ANY);** | | | | | | | | | | | | | | |
| **Organization Name** | | **Month & Year**  **From To** | | | | | | | **Job Title** | | | **Reason for Leaving** | | |
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| **REFERENCESES** | | | | | | | | | | | | | | |
| **NB**. Your 1st referee must be from your **current** or **last Employer.** | | | | | | | | | | | | | | |
| **Reference 1** | | | | | | | **Reference 2** | | | | | | | |
| **Name:** |  | | | | | | **Name:** | | | |  | | | |
| **Their Position(job title) :** |  | | | | | | **Their Position(job title):** | | | |  | | | |
| **Work Relationship:** |  | | | | | | **Work Relationship:** | | | |  | | | |
| **Organization:** |  | | | | | | **Organization:** | | | |  | | | |
| **Telephone No:** |  | | | | | | **Telephone No:** | | | |  | | | |
| **E-mail Address:** |  | | | | | | **E-mail Address:** | | | |  | | | |
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| **ABOUT YOUR SKILLS, KNOWLEDGE AND OTHER ATTRIBUTES** | | | | | | | | | | | | | | |
| **Please tell us why you have chosen to apply For a job with the Southwest State of Somalia?** | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Please show how you meet the requirements on the job specification and use this section if there is any other information you wish to add In support of your application. (You must not exceed this one A4 paper, please do not attach additional pages. CV’s are NOT allowed. A minimum of Arial 12Pt font can be used) | | | | | | | | | | | | | | |
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| I certify that all information and answers provide by me above is true and complete to the best of my knowledge. I understand that if this application leads to employment, any false or misleading information or answer in my application may lead to my employment being terminated. | | | | | | | | | | | | | | |
| **Signature**: | | | | | | | | **Date**: | | | | | | |